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## **Financial Statements**

**For the year ended December 31, 2014  
With summarized financial information for  
the year ended December 31, 2013**





# **Center for ReSource Conservation**

## **Financial Statements**

**For the year ended December 31, 2014  
With summarized financial information for  
the year ended December 31, 2013**

# Center for ReSource Conservation

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## Independent Auditor's Report

Board of Directors  
Center for ReSource Conservation  
Boulder, Colorado

We have audited the accompanying financial statements of the Center for ReSource Conservation (the "Center"), which comprise the statement of financial position as of December 31, 2014, and the related statements of activities and changes in net assets, and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Center for ReSource Conservation as of December 31, 2014, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

***Other Matter***

The 2013 financial statements of the Center were audited by other auditors, whose report dated March 20, 2014 expressed an unmodified opinion on those statements.

*Anton Collins Mitchell LLP*

Boulder, Colorado  
June 19, 2015



# **Financial Statements**



# Center for ReSource Conservation

## Statements of Financial Position

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
<b>Assets:</b>		
Cash and cash equivalents - unrestricted	\$ 232,317	\$ 217,807
Cash and cash equivalents - temporarily restricted	56,300	93,300
Grants and contributions receivable	38,121	21,684
Tenant finish receivable	-	840
Prepaid expenses and deposits	18,029	19,320
Inventory	65,535	73,943
Property and equipment, net	223,281	88,516
Property held for sale	-	383,520
<b>Total assets</b>	<b>\$ 633,583</b>	<b>\$ 898,930</b>
<b>Liabilities and net assets</b>		
<b>Liabilities:</b>		
Accounts payable	\$ 28,786	\$ 36,392
Payroll liabilities	38,862	37,378
Deferred revenue	12,070	22,570
Copier lease obligation	7,174	10,283
Note payable	-	295,772
<b>Total liabilities</b>	<b>86,892</b>	<b>402,395</b>
<b>Commitments and contingencies</b>		
<b>Net assets:</b>		
Unrestricted	490,391	403,235
Temporarily restricted	56,300	93,300
<b>Total net assets</b>	<b>546,691</b>	<b>496,535</b>
<b>Total liabilities and net assets</b>	<b>\$ 633,583</b>	<b>\$ 898,930</b>

*See notes to the financial statements.*

# Center for ReSource Conservation

## Statements of Activities and Change in Net Assets

<i>Year Ended December 31,</i>	<b>2014</b>			2013
	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>	<b>Total</b>
<b>Support and revenue:</b>				
ReSource sales and merchandise revenue	\$ 805,310	\$ -	805,310	\$ 960,455
Used building materials for resale	788,271	-	788,271	887,181
Less cost of goods sold (donated)	(797,867)	-	(797,867)	(905,038)
Net profit from ReSource sales	795,714	-	795,714	942,598
Garden In a Box program sales revenue	220,760	-	220,760	165,098
Less cost of goods sold (purchased)	(128,557)	-	(128,557)	(88,542)
Net profit from Garden In a Box sales	92,203	-	92,203	76,556
Program service fees	653,876	-	653,876	691,884
Grants and contributions	104,409	71,000	175,409	235,047
Special event income	298	-	298	17,210
less direct expenses	(5,269)	-	(5,269)	(17,327)
Gain (loss) on sale of assets	125,932	-	125,932	(13,046)
Interest income	384	-	384	51
Other income	440	-	440	1,141
In-kind contributions	202,849	-	202,849	102,152
Net assets released from restrictions	108,000	(108,000)	-	-
	1,190,919	(37,000)	1,153,919	1,017,112
<b>Total support and revenue</b>	<b>2,078,836</b>	<b>(37,000)</b>	<b>2,041,836</b>	<b>2,036,266</b>
<b>Expenses:</b>				
Program services	1,681,270	-	1,681,270	1,651,937
General and administrative	231,121	-	231,121	157,692
Fundraising	79,289	-	79,289	87,659
<b>Total expenses</b>	<b>1,991,680</b>	<b>-</b>	<b>1,991,680</b>	<b>1,897,288</b>
<b>Change in net assets</b>	<b>87,156</b>	<b>(37,000)</b>	<b>50,156</b>	<b>138,978</b>
<b>Net assets, beginning of year</b>	<b>403,235</b>	<b>93,300</b>	<b>496,535</b>	<b>357,557</b>
<b>Net assets, end of year</b>	<b>\$ 490,391</b>	<b>\$ 56,300</b>	<b>\$ 546,691</b>	<b>\$ 496,535</b>

*See notes to the financial statements.*

# Center for ReSource Conservation

## Statements of Cash Flows

<i>Year Ended December 31,</i>	<b>2014</b>	<b>2013</b>
<b>Cash flows from operating activities:</b>		
Change in net assets	\$ 50,156	\$ 138,978
Adjustments to reconcile change in net assets to net cash flows from operating activities		
Depreciation	1,124	44,071
Change in inventory	8,408	30,744
Gain on sale of property and equipment	(19,393)	(13,046)
Gain on sale of property held for sale	(106,539)	-
Decrease (increase) in operating assets:		
Grants and contributions receivable	(16,437)	86,509
Tenant finish receivable	840	11,697
Prepaid expenses and deposits	1,291	(5,335)
Increase (decrease) in operating liabilities:		
Accounts payable	(7,606)	(3,925)
Payroll liabilities	1,484	(13,454)
Deferred revenue	(10,500)	(12,282)
Net cash (used in) provided by operating activities	(97,172)	263,957
<b>Cash flows from investing activities:</b>		
Purchase of property and equipment	(153,646)	(27,175)
Proceeds from sale of assets	527,209	-
Net cash provided by (used in) investing activities	373,563	(27,175)
<b>Cash flows from financing activities:</b>		
Payments on copier lease	(3,109)	(3,109)
Payments on note payable	(295,772)	(17,113)
Net cash used in financing activities	(298,881)	(20,222)
Net change in cash and cash equivalents	(22,490)	216,560
<b>Cash and cash equivalents, beginning of year</b>	<b>311,107</b>	<b>94,547</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 288,617</b>	<b>\$ 311,107</b>
<b>Supplemental cash flow information</b>		
Cash paid during the year for interest	9,744	16,705

*See notes to the financial statements.*

# Center for ReSource Conservation

## Notes to the Financial Statements

### 1. NATURE OF ACTIVITIES

The Center for ReSource Conservation (the “Center”) is a 39 year old community based non-profit incorporated in 1976 with a mission to put conservation into action. Its vision is thriving communities living sustainably. Currently, the Center serves homeowners, schools, small businesses and municipalities throughout Colorado Front Range Communities. More than 60,000 people are impacted directly per by its programs and services.

Through sustainability programs that impact water and energy consumption and its retail operation that diverts materials from the landfill, the Center is evolving as a social enterprise, identifying market-driven opportunities to expand and improve its reach and impact, and engage more directly with residents.

The Center is primarily funded by sales of used building materials and conservation program service fees.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### *Basis of Accounting*

The Center follows accounting standards set by the Financial Accounting Standards Board, commonly referred to as the “FASB.” The FASB sets accounting principles generally accepted in the United States of America (“GAAP”) which the Center follows to ensure the financial condition, results of operations, and cash flows are consistently reported. References to GAAP issued by the FASB in these footnotes are to the FASB Accounting Standards Codification, referred to as the “Codification” or “ASC”.

The financial statements are prepared on the accrual basis under ASC 958-205 *Not-for-Profit Entities, Presentation of Financial Statements*. The Center is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Center is required to present a statement of cash flows.

#### *Cash and Cash Equivalents*

The Center considers all highly liquid investments and securities with original maturities of three months or less at the time of purchase to be cash equivalents. At times, the Center's bank account balances may exceed federally insured limits. Management monitors the reputation of the financial institutions with which it associates and believes the Center's risk is negligible. The Center has not experienced any losses in such accounts.

# Center for ReSource Conservation

## Notes to the Financial Statements

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *Property and Equipment*

Property and equipment acquired with an initial value of \$1,000 or more are stated at cost, less accumulated depreciation. Depreciation of furniture, equipment and leasehold improvements is capitalized and computed using the straight-line method over the estimated useful lives of three to ten years, or lease term if shorter. The fair value of donated assets is similarly capitalized, except for donated tools for the tool library. The Center capitalizes all tool library assets, which are depreciated using the straight-line method over the estimated useful life of five years.

The Center follows the provisions of ASC 350-40, Internal-use Software, for capitalizing software costs. Costs incurred during the application development stage are capitalized and costs incurred during the preliminary project and the post-implementation stages are expenses as incurred. Capitalized software costs are amortized using the straight-line method over the estimated useful life of approximately three years. Amortization begins when the software is ready for its intended use.

Expenditures for renewals and betterments in excess of \$1,000 that materially extend the life of an asset or increase its productivity are capitalized. Expenditures for repairs and maintenance that do not extend asset lives or improve productivity are expensed as incurred. When assets are sold, retired or otherwise disposed of, the cost and related accumulated depreciation are eliminated from the accounts and any resulting gain or loss is recognized.

#### *Inventory*

Inventory consists of donated used building materials, stated at fair value and purchased merchandise, stated at the lower of cost or market.

#### *Use of Estimates*

The preparation of these financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and such differences could be material.

# Center for ReSource Conservation

## Notes to the Financial Statements

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *Contributions*

Contributions are recognized when cash, other assets, a decrease in liabilities or expense, or an unconditional promise to give is received. In accordance with ASC 958-605 *Not-for-Profit Entities, Revenue Recognition*, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of donor restrictions.

#### *Recognition of Donor Restrictions*

Support that is restricted by the donor is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The Center reports gifts of land, buildings, and equipment as unrestricted support unless the explicit donor stipulations specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent donor stipulations regarding how long those long-lived assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

#### *Donated Services, Equipment and Materials*

Donated services are reported as contributions when services create or enhance nonfinancial assets or would be purchased if they require specialized skills and are provided by individuals possessing those skills. Donated equipment and materials are recorded at estimated fair values as revenue and cost of good sold, expense, or capitalized assets, depending on the nature of the donation.

#### *Grants and Contributions Receivable*

Based on the judgment of the Center and past collection histories, no allowance for doubtful accounts was deemed necessary as of December 31, 2014 and 2013. The Center does not require collateral on grants or contributions receivable.

# Center for ReSource Conservation

## Notes to the Financial Statements

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### *Revenue Recognition and Deferred Revenue*

The Center recognizes revenues from merchandise sales at the time of product delivery. Program service fees are recognized when the program occurs.

Deferred revenue consists of outstanding gift cards and is recognized as revenue when the gift card is redeemed.

#### *Functional Allocation of Expenses*

The costs of conducting the various program and supporting services activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### *Advertising Expense*

ASC 720-35 *Other Expenses, Advertising Costs* requires direct response advertising to be capitalized when it can be shown that customers responded to a specific advertisement and there is probable future economic benefit. The Center does not currently use direct response advertising, therefore advertising costs are expensed when incurred.

#### *Income Taxes and Tax status*

The Center has received an Internal Revenue Service exemption from federal income taxes under Section 501(c)(3). Accordingly, no provision or liability for income taxes has been provided in the accompanying financial statements. The Center's federal return of organizations exempt from income tax (Form 990) is subject to examination by the IRS, generally for three years after filing. The Center is no longer subject to examination by the IRS for years before 2011.

#### *Summarized Prior-Year Information*

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Center's financial statements for the year ended December 31, 2013, from which the summarized information was derived. Those statements were audited by other auditors.

# Center for ReSource Conservation

## Notes to the Financial Statements

### 3. PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
Furniture and equipment	<b>\$ 300,961</b>	\$ 292,722
Leasehold improvements	<b>67,595</b>	58,823
Tool library	<b>40,316</b>	40,316
Leased copier	<b>17,393</b>	17,393
Software	<b>101,918</b>	-
Less: accumulated depreciation	<b>(304,902)</b>	(320,738)
Property and equipment, net	<b>\$ 223,281</b>	\$ 88,516

#### *Property held for sale*

On November 28, 2013, the Center ceased its operations at their Fort Collins location and listed the property for sale. The property was sold in July 2014 for approximately \$440,000 resulting in a gain on sale of \$106,539.

### 4. COPIER LEASE OBLIGATION

In 2011, the Center acquired a copier under a capital lease agreement. The future minimum lease payments are as follows:

<i>Year ended December 31,</i>	
2015	\$ 4,068
2016	3,390
Less: amounts representing interest	(284)
Total copier lease obligation	\$ 7,174

# Center for ReSource Conservation

## Notes to the Financial Statements

### 4. COPIER LEASE OBLIGATION (CONTINUED)

The cost of the copier in the amount of \$17,393 is included in property and equipment in the statement of financial position at both December 31, 2014 and 2013. Accumulated depreciation of the leased copier at December 31, 2014 and 2013, was \$12,175 and \$8,697, respectively.

### 5. NOTE PAYABLE

On June 3, 2011, the Center refinanced a note on a property in Fort Collins, Colorado. The note was settled with a financial institution for \$336,889 and required monthly principal payments of \$2,738 beginning in July 2011. All remaining principal and accrued interest was due in June 2026. The interest rate was 5.34%. Also included in the terms was a prepayment penalty of one percent. The note was paid off in July 2014 with the sale of the property and a penalty of \$3,641 was assessed and is included in the gain on sale of assets on the statement of activities..

### 6. LINE OF CREDIT

The Center has a \$150,000 unsecured line of credit with a financial institution. The line accrues interest at an annual rate of 5.00% per annum and requires interest to be paid monthly. At December 31, 2014 and 2013 there was no outstanding balance on the line of credit.

### 7. COMMITMENTS

#### *Land and building lease*

In 2010, the Center entered into a lease agreement with the City of Boulder for a new site for its Boulder ReSource program. Under the lease, the Center occupied land, buildings and certain improvements for \$1 a month. The lease term ended in August 2011 but the space is still being rented on a month to month basis. The estimated fair market value of this leased space for the years ended December 31, 2014 and 2013 was \$175,000 and \$87,000, which as reflected in Note 9, is recorded as in-kind contribution revenue on the statement of activities.

# Center for ReSource Conservation

## Notes to the Financial Statements

### 7. COMMITMENTS (CONTINUED)

#### *Administration building lease*

The Center has also entered into a lease agreement for its administrative location. The lease commenced June 1, 2013 and requires monthly payments ranging from \$3,675 to \$4,057 plus estimated costs for insurance and property taxes through expiration in March 2018. Rental expense under this lease agreement was \$62,778 and \$59,752 for the years ended December 31, 2014 and 2013, respectively.

Future minimum lease payments under this lease are as follows:

#### *Year ended December 31,*

2015	\$	46,562
2016		47,511
2017		48,189
2018		12,171
Total	\$	154,433

### 8. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are designated by donors for the following:

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
Renew Our Schools	\$ 51,300	\$ 88,300
Monument signage	5,000	5,000
	<b>\$ 56,300</b>	<b>\$ 93,300</b>

# Center for ReSource Conservation

## Notes to the Financial Statements

### 8. TEMPORARILY RESTRICTED NET ASSETS (CONTINUED)

Net assets released from restriction consisted of the following:

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
Renew Our Schools	<b>\$ 108,000</b>	\$ 140,700
	<b>\$ 108,000</b>	\$ 140,700

### 9. IN-KIND CONTRIBUTIONS

Support from donated services, equipment and materials for the years ended December 31, 2014 and 2013 consisted of the following:

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
Used building materials for resale	<b>\$ 788,271</b>	\$ 887,181
Rent - ReSource Boulder	<b>175,000</b>	87,000
Legal services	<b>15,000</b>	15,152
Professional services	<b>12,849</b>	-
Total	<b>\$ 991,120</b>	\$ 989,333

Support from donated services, equipment and materials for the years ended December 31, 2014 and 2013 were reported in the statement of activities as follows:

<i>December 31,</i>	<b>2014</b>	<b>2013</b>
Used building materials for resale	<b>\$ 788,271</b>	\$ 887,181
Program services	<b>201,949</b>	102,152
Fundraising	<b>900</b>	-
Total	<b>\$ 991,120</b>	\$ 989,333

# Center for ReSource Conservation

## Notes to the Financial Statements

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### **8. SUBSEQUENT EVENTS**

Management has evaluated subsequent events through June 19, 2015, which is the date the financial statements were available to be issued. There were no material subsequent events that required recognition or additional disclosure in these financial statements.



## **Independent Auditor's Report on Supplementary Information**

Our audit of the financial statements included in the preceding section of this report was conducted for the purpose of forming an opinion on those statements as a whole. The supplementary information presented in the following section of this report is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2014 information is fairly stated in all material respects in relation to the financial statements as a whole. The 2013 summarized comparative information was audited by other auditors, whose report dated March 20, 2014 expressed an unmodified opinion on that information.

*Anton Collins Mitchell LLP*

Boulder, Colorado  
June 19, 2015

# Center for ReSource Conservation

## Schedule of Functional Expenses

<i>Year Ended December 31,</i>	<b>2014</b>			<b>2013</b>	
	<b>Program Services</b>	<b>General and Administrative</b>	<b>Fundraising</b>	<b>Total</b>	<b>Total</b>
Wages	\$ 753,752	\$ 78,881	\$ 43,823	\$ 876,456	\$ 976,494
Employee benefits	62,947	6,587	3,660	73,194	74,037
Payroll tax expenses	70,881	7,418	4,121	82,420	83,349
<b>Employee expenses</b>	<b>887,580</b>	<b>92,886</b>	<b>51,604</b>	<b>1,032,070</b>	<b>1,133,880</b>
Occupancy	223,581	13,407	790	237,778	146,752
Professional fees	107,641	99,476	23,453	230,570	222,349
Renew Our Schools prizes	119,949	-	-	119,949	64,694
Depreciation	54,920	4,415	-	59,335	44,071
Supplies	55,330	652	54	56,036	35,337
Site maintenance	54,857	918	49	55,824	40,437
Advertising	29,425	-	383	29,808	21,256
Travel	27,272	1,119	-	28,391	31,650
Staff development	24,121	2,260	99	26,480	23,650
Insurance	21,458	1,653	97	23,208	16,578
Merchant credit card fees	22,746	73	125	22,944	23,838
Utilities	15,615	1,194	71	16,880	17,310
Telephone	14,806	1,070	73	15,949	18,502
Equipment	9,405	320	19	9,744	24,786
Interest	-	9,692	-	9,692	16,705
Printing	4,363	-	1,105	5,468	6,258
Licenses and fees	2,807	141	-	2,948	2,646
Postage	914	110	710	1,734	1,019
Dues and subscriptions	1,187	398	88	1,673	2,652
Bank and service fees	644	73	407	1,124	375
Other	2,649	1,264	162	4,075	2,543
<b>Total expenses</b>	<b>\$ 1,681,270</b>	<b>\$ 231,121</b>	<b>\$ 79,289</b>	<b>\$ 1,991,680</b>	<b>\$ 1,897,288</b>