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## PURPOSE

The City of Lafayette's Turf Removal & Replacement Program provides residents with information, tools and resources to incentivize water conservation. Eligible and approved homeowners that remove 200 sq. ft. or more of turf-grass and replace it with functional hardscape will receive a water utility bill credit on their account. The goal of this program is to generate long-term water savings.

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## **ATTENTION!**

**Applications are due on or before Wednesday, October 25<sup>th</sup>, 2017**

***Submittal of application does not guarantee approval or water utility bill credit. In addition, failure to include required information may result in rejection of application. Asterisk (\*) denotes required information.***

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## HARDSCAPE REQUIREMENTS

- **Remove 200 sq. ft. or more of maintained turf** and replace with functional hardscape such as pavers, bricks or flagstone set in sand, rocks, boulders, or gravel.
  - **Maintained Turf IS:** an area that is healthy, green, watered, cared for, and mowed regularly. In general, it is an area that you enjoy and would feel comfortable "showing-off" to your neighbors.
  - **Maintained Turf IS NOT:** an area that is dead/dying, brown, neglected, and not watered. It is not an area that you dislike or have given up on.
  - **Only MAINTAINED TURF AREAS are eligible for this program. No exceptions.**
  - Hardscape may not account for more than 1/3 of the total landscape. Total landscape being: the total area of your property not including the physical structure of your home.
  - The City of Lafayette will **review historical water utility bills** to verify historical water usage at address listed on this form.
- **Hardscape must be permeable.**
  - Impermeable surfaces are not acceptable. This includes but is not limited to: concrete, bricks or flagstone mortared into place, thick plastic, and any other material that does not allow water to permeate into the ground.
- **Irrigation system must be capped off** in area being replaced and surrounding heads adjusted to not water replaced area.
- **Replacement area must be one continuous section OR it must be connected** to or surrounding a Softscape area. For example: It cannot be a path through the middle of a turf lawn.
  - We recommend converting an entire sprinkler zone to hardscape.
- **Before and After photos required.**
  - **Before photos:** depicting the proposed and maintained replacement area (200 sq. ft. or more). **Due with application on or before 11/27/17.**
  - **After photos:** depicting the completed replacement area (200 sq. ft. or more) with functional and permeable hardscape. **Due on or before 8/3/18.**
  - **All landscape photos:** must be taken in color, must be current, must be time-stamped, and must be taken from the same point of view.
- **Landscape Design:** sketch your landscape to the best of your abilities and mark the proposed replacement area(s) with the dimensions. Please be as accurate and clear as possible.
- **Recent copy of your water bill required.**

- **Intake Form must be fully completed and signed.**
- **Credit will only be applied to City of Lafayette water utility bill** at \$1/sq. ft. once verification of proper replacement is made.
  - There is a cap of 1,000 sq. ft., for a maximum rebate of \$1,000 per household per year.
  - The City of Lafayette is EXCLUSIVELY responsible for all decisions pertaining to the monetary credit on participants water utility bill, and **credit is not guaranteed for any participant.**
- **FREE Visual Inspection and FREE Slow the Flow irrigation audit required** after submitting “Final” photos to ensure Program guidelines have been properly fulfilled.
  - Slow the Flow irrigation audit ON LY required for Participants with in-ground automatic sprinkler systems.
  - The visual inspection and the Slow the Flow audit will take place during the same appointment time.
  - Visual Inspection and Slow the Flow irrigation audit provided to participating residents at no-cost.
  - If you are participating in both the Softscape and Hardscape options, then please **schedule ONLY 1 appointment** when both projects are complete (same deadline applies).
  - Participant is responsible for scheduling inspection and audit. Call **303-999-3824** to schedule appointment. Visual inspection and Slow the Flow irrigation audit **must be scheduled on or before 8/17/18.**
  - Visual inspection and Slow the Flow irrigation audit **must be completed on or before 9/7/18.**
- **Homeowners’ Association (HOA) Residents**
  - All participants that live within an HOA must receive a letter of approval from their HOA and submit it with this application.

### APPLICATION CHECKLIST

- Completed and signed Intake Form (for Hardscape option).
- Landscape design - please sketch your landscape to the best of your abilities and mark the potential replacement area(s). Please be as accurate and as concise as possible.
- Time-stamped, current, color** photos of the area(s) where you plan to remove turf. Use program provided time-stamp.
- Recent copy of your water bill.

### INTAKE FORM SUBMISSION PROCESS

- Email Intake Form, landscape design, “Before” photos and water bill to [rkolmakova@conservationcenter.org](mailto:rkolmakova@conservationcenter.org).
- It may take up to 10 business days to review your Intake Form.
- The Center for ReSource Conservation will email Participant with Intake Form status.
- Do NOT begin work on your landscape until you’ve received Intake Form approval.

### INTAKE FORM

#### APPLICANT INFORMATION:

1. Account Holder (Property Owner) First Name \*: \_\_\_\_\_ -

2. Account Holder (Property Owner) Last Name \*: \_\_\_\_\_ -

3. Primary Phone Number\*:  
\_\_\_\_\_

4. Primary Email\*:  
\_\_\_\_\_

5. How did you hear about the program?  
\_\_\_\_\_

**APPLICANT MAILING ADDRESS:**

Address\*:  
\_\_\_\_\_

City\*: \_\_\_\_\_ ZIP\*:  
\_\_\_\_\_

**PROJECT INFORMATION:**

1. Lafayette Water Service Account Number\*:  
\_\_\_\_\_

2. What is the total area of your property *not including the physical structure of your home*?\* \_\_\_\_\_sq. ft.

3. Property Type\*:

- Single Family Home
- Duplex/Triplex/Fourplex
- Townhome
- Mobile Home

4. Property Address\*: *(if different than mailing address)*

- Please check if Property Address is the same as the Mailing Address
- Address\*:  
\_\_\_\_\_

City\*: \_\_\_\_\_ ZIP\*:  
\_\_\_\_\_

**DESCRIBE AREA(S) OF PROPOSED WATER-EFFICIENT LANDSCAPE PROJECT:**

1. Is the proposed turf replacement area currently being irrigated and maintained?\* Yes/ No (circle one)

**STOP!**

**\*\*\* IF YOUR TURF IS NOT CURRENTLY BEING IRRIGATED AND MAINTAINED, THEN YOU'RE NOT ELIGIBLE TO PARTICIPATE IN THE TURF REMOVAL & REPLACEMENT PROGRAM AT THIS TIME.\*\*\***

2. What is the total area of turf being converted to hardscape?\* \_\_\_\_\_sq. ft.

3. Describe how the turf is currently being irrigated?\*

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4. Location\*: *(Please check all that apply)*

- Front Yard
  - Back Yard
  - Parkway
  - Other (please describe):
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5. What is the intended use for the converted area?\*

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6. Type of irrigation system\*:

- In-ground automatic sprinkler system
  - Manual operation (i.e. hand watering, hose attachment, etc.)
  - Other (please describe):
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7. What type of irrigation controller do you use? *(Please check all that apply)*

- Automatic Controller
  - Smart Controller
  - None
  - Other (please describe):
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### **PROGRAM REQUIREMENTS**

1. Participant must be City of Lafayette Water Utility customer and named on the water account. Account must be in good standing with City of Lafayette Utility Billing. "In good-standing" means the owner of the water account is not in arrears at the time of this program.
2. Applications will be awarded on a first-come, first-served basis and only if all requirements of program have been met.
3. Replacement area must be covered with existing, live turf-grass being irrigated with potable water at the time the application is approved. Areas irrigated with well water are not eligible. Bare earth areas are not eligible.
4. For commercial, industrial or HOA Participants: Replacement area must be re-landscaped based on a design approved by City of Lafayette Public Works Department. Approval will be based on the Water-Wise Landscaping Best Practices Manual.
5. For HOA Participants: Participant must submit letter of approval from HOA with Intake Form.
6. Work may not be started until Participant is notified of application approval.
7. Turf removal and hardscape replacement project must be completed by Friday, August 3<sup>rd</sup>, 2018.
8. The turf replacement program will rebate \$1 per square foot of turf removed, with a cap of 1000 sq. ft., for a maximum rebate of \$1,000 per household per year.
9. The replaced area must not account for more than 1/3 of entire landscape.
10. All Projects are subject to inspection. Participants will forfeit Program materials and rebate if they do not provide site access to the inspector in a timely manner, or if the Participant fails to resolve any significant compliance issues noted as a result of the inspection.

11. Participant accepts full and exclusive responsibility for any costs related to the Project, without recourse to the City of Lafayette or the Center for ReSource Conservation. Participant assumes all risk and liability for their Projects.
12. By participating in the Program, Participant waives and releases the City of Lafayette and the Center for ReSource Conservation from any and all claims and causes of action arising out of the replacement of turf and/or purchase, installation or use of the devices purchased in connection with this Program.
13. Hardscape Option will require a visual inspection and a Slow the Flow irrigation audit to ensure Program requirements are properly fulfilled. ***Audit only required for Participants with an in-ground automatic sprinkler system.*** Inspection and audit must be scheduled by Friday, August 17<sup>th</sup>, 2017 and completed by Friday, September 7<sup>th</sup>, 2017 to be eligible for the water utility bill credit. If you are participating in both the Softscape and Hardscape options, then please schedule only 1 appointment when both projects are completed (same deadline applies). The inspection and the audit will take place during the same appointment time.
14. Participant is responsible for scheduling the FREE visual inspection and FREE Slow the Flow irrigation audit. To schedule, call 303-999-3824.
15. The City of Lafayette will make every effort to apply the water utility bill credit to Participant's account within 3 months from final visual inspection and Slow the Flow irrigation audit.
16. **MONETARY CREDIT DISCLAIMER:** The Center for ReSource Conservation (CRC) is ONLY responsible for the logistical aspects of the Turf Removal and Replacement Program (e.g. signing up Participants, educating Participants on rules, home visits, etc.). The City of Lafayette is EXCLUSIVELY responsible for all decisions pertaining to the monetary credit on Participants water utility bill, and ***credit is not guaranteed for any Participant.***
17. The Affidavit of Lawful Presence as set forth in Title 24, Article 76.5 CRS is not required for this program as its purpose is not to provide assistance for personal or family needs i.e. a "public benefit" but to incentivize residents to conserve water by providing water utility bill rebates.

**SIGNATURE REQUIRED**

I, the undersigned, have read and understand the conditions of eligibility for this rebate as stated in the Program Requirements. This rebate is conditioned upon my compliance with its terms and with the terms required by the City of Lafayette. I understand a visual inspection and a Slow the Flow irrigation audit (*permitting Participant has an in-ground automatic sprinkler system*) are required to verify proper installation of Hardscape. I also understand by participating in the Program, I waive and release the City of Lafayette and the Center for ReSource Conservation from any and all claims and causes of action arising out of the replacement of turf and/or purchase, installation or use of the devices purchased in connection with this Program. The City of Lafayette and the Center for ReSource Conservation are not liable or responsible for any act or omission of any contractor whatsoever. This rebate is subject to availability of funds and may be changed or discontinued without notice.

**HOMEOWNER MUST PRINT NAME, SIGN AND DATE:** I have read and agree to the program requirements and conditions.

FULL NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**TENANT MUST PRINT NAME, SIGN, OBTAIN LANDLORD SIGNATURE AND DATE BELOW:** I acknowledge that I am the tenant of the address listed on this application; I agree to a visual inspection of the Hardscape and a Slow the Flow irrigation audit; and I have received permission from my landlord to replace turf and install Hardscape. I have read and agree to the program requirements and conditions.

TENANT FULL NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE

\_\_\_\_\_  
**LANDLORD (OWNER OF PROPERTY) MUST PRINT NAME, SIGN AND DATE:** I have read and agree to the program requirements and conditions and allow my tenant to replace at least 200 sq. ft. of turf with functional Hardscape at my rental property at address indicated in this application.

LANDLORD FULL NAME

\_\_\_\_\_  
SIGNATURE \_\_\_\_\_ DATE

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**Thank you for your interest in water conservation!**

Please be sure to thoroughly read this application. If you have any questions ***after fully reviewing this form***, then call 303-999-3820 x222 or email [rkolmakova@conservationcenter.org](mailto:rkolmakova@conservationcenter.org).