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- ❑ **Step 1:** Complete the informational webinar and pass the quiz.
  - ❑ **Step 2:** Go home and assess your landscape. Are you qualified and ready to participate?
  - ❑ **Step 3:** Submit the application, landscape design, copy of your water bill and before photo.  
**Due by or before Friday, July 10<sup>th</sup>, 2020.**
  - ❑ **Step 4:** Resource Central will review your application and inform you of your status within ten business days.
  - ❑ **Step 5:** Once you have received approval from Resource Central, *it's time to begin work removing grass!*
  - ❑ **Step 6:** Email [TurfRemoval@ResourceCentral.org](mailto:TurfRemoval@ResourceCentral.org): “during” photos. **Due by or before Friday, August 14<sup>th</sup>, 2020.**
    - Resource Central will review photos, and then email Participant with project status. If approved, then Participant will be added to the FREE Garden In A Box list.
    - Participants who submit photos after 8/14/20 **will not be eligible** for FREE Garden In A Box kit.
  - ❑ **Step 7:** Pickup FREE Garden In A Box in September 2020.
  - ❑ **Step 8:** Once the Garden In A Box kit is fully planted and mulched, then Participant must email “after” photos. **Due by or before Friday, October 23<sup>rd</sup>, 2020.**
  - ❑ **Step 9: Final Step!** Once “after” photos are submitted, then Participant must schedule and complete a Slow the Flow irrigation audit.
    - Participant must schedule appointment **by or before Friday, August 13<sup>th</sup>, 2021.**
    - Participant must complete appointment **by or before Friday, September 10<sup>th</sup>, 2021.**
    - *If you do NOT have an in-ground automatic sprinkler system, then do not schedule an appointment.*
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If you have further questions, please contact Resource Central at **303-999-3820 x 221** or [TurfRemoval@ResourceCentral.org](mailto:TurfRemoval@ResourceCentral.org).

**Thank you for your interest in water conservation!**