



Job Title: Materials Reuse Specialist

Employer: Resource Central; Boulder, CO

Job Status: Full-time with benefits- \$250 bonus after 30 days of employment - plus health, dental, vision, retirement, paid time-off, and more!

Reports To: Material Reuse Assistant Manager

About Resource Central

We're an award-winning nonprofit based in Boulder determined to make conservation so simple that people don't even realize they're doing it. Founded in 1976, our innovative programs in water, energy, and waste have helped more than 700,000 people improve their homes, conserve natural resources, and save money. Learn more at: ResourceCentral.org.

Candidates with a commitment to incorporating diversity, equity, inclusion, and accessibility practices and a demonstrated ability to work effectively with people from a range of social, ethnic, and cultural backgrounds are encouraged to apply.

Resource Central Mission

To put conservation into action.

Job Summary

Help us build a national model for reducing waste. Our nonprofit Materials Reuse Specialist plays a key role in helping families divert millions of pounds of building materials from landfills. We make it easy for people to improve their homes (and save money) by accepting donated building materials and reselling them at affordable prices. We're looking for positive and supportive team members who will provide outstanding customer service to people donating and purchasing materials. This position also assists customers by providing project ideas, tool information, answering questions, and assistance finding materials. Additional duties include, but are not limited to: restocking department areas, pricing inventory, keeping a clean and orderly sales yard, organizing inventory, and assisting volunteers. Home improvement and construction knowledge are a plus. Bilingual preferred. Friendly and a fun attitude are a must.

This is a full-time role with a compressed work week. The compensation starts at \$18.25 an hour and Resource Central provides tremendous benefits including health, dental, vision, life insurance, a 403b retirement plan with match, generous paid time off and paid holiday offerings, wellness benefit reimbursement, a free bus pass, and more!

Essential Job Duties and Responsibilities:

- Deliver friendly customer service to customers.
- Stock and maintain orderly displays throughout the yard, warehouse, and showroom.
- Evaluate, receive, and process acceptable donations or politely decline them.
- Load and unload trucks and vehicles.
- Price incoming inventory, answer pricing questions for customers, and adjust pricing on aging inventory.
- Operate forklifts to move and stock materials (training provided).
- Must be able to safely lift and carry up to 50 pounds and follow safety protocols.

- Able to work outside in all types of weather.
- Works our point-of-sale system on an as-needed basis.
- Embrace personal responsibility and accountability for your job.
- Passionate about conservation, or a strong desire to learn.
- Performs other duties as assigned.
- Cultivates a strong sense of diversity, equity, and inclusion.

To apply please send resume to HR@ResourceCentral.org with the subject line, "Materials Reuse Specialist."

Resource Central is committed to providing equal employment opportunities to all individuals based on job-related qualifications and ability to perform a job, without regard to age, sex, sexual orientation, race, color, religion, national origin, disability, marital status, military status, gender expression, genetic information or any other classification protected by applicable state or local law. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment, or bias based on these grounds.

Resource Central is a 100% COVID-19 vaccinated workplace, as allowed for by the U.S. Equal Employment Opportunity Commission. Proof of vaccination will be required upon acceptance of a job offer. Job applicants with religious and disability-related objections will be given reasonable accommodations.